

BOARD MEETING MINUTES OF THE STATE FACILITIES BOARD (SFB)  
COMMONWEALTH OF VIRGINIA / DISTRICT OF COLUMBIA

A. CONVENING THE SFB

In accordance with DoD Instruction 1225.08, Reserve Component (RC) Facilities Programs and Unit Stationing and DoD Manual 1225.08, Reserve Component Facilities, Construction and Real Property Programs, the Commonwealth of Virginia / District of Columbia State Facility Board (VA/DC SFB) held a meeting at 1035 hours, EDT/0935 hours CDT, on 14 August 2025, by TEAMS teleconference and call-in.

B. ATTENDANCE

Mr. R. Wilson Palmore, VAARNG Civilian, Voting Member, Acting Board Chair  
Mr. Joseph C. Meynier, USMCR Civilian, Voting Member  
Mr. Jonathan Cruz, USAR Civilian, Voting Member  
Mr. Robert S. Lopes, DCARNG Civilian, Voting Member  
Mr. Brian J. Silver, DCARNG Civilian, Voting Member  
Mr. Chester C. Carter, III, VAARNG Civilian, Recorder w/o vote

Mr. Samuel Cook, OUSD P&R, OASD M&RA (RI), observed the meeting. He explained that the directive governing State Facility Board meetings and related items will be undergoing revision, and he was observing the meeting to gather information to support that activity. Mr. Cook's contact information is samuel.r.cook.civ@mail.mil.

C. ACTION ON MINUTES OF PREVIOUS MEETINGS

1. Minutes from the 15 August 2024 VA/DC SFB meeting were made available electronically to all participating members prior to this meeting. Projects appearing at this board were cross-referenced with the FY 2024 minutes. State Facility Board meeting minutes archive are available at <https://sfb.dodlive.mil/State-Facilities-Board-SFB-Minutes/Archive/>.

2. Mr. Joseph C. Meynier, USMCR representative, moved the FY 2024 minutes be accepted as written. Mr. R. Wilson Palmore, VAARNG representative, seconded the motion. The Board unanimously voted to accept the minutes as written.

D. PROJECT SUMMARIES

1. Number of projects reviewed: 29

VAARNG – 12

USNR – 0

USAR –12

USMCR – 1

DCARNG – 4

VAANG – 0

2. Number recommended for joint construction: 0

3. Number recommended for unilateral construction: 29

4. Number not recommended for construction: 0.

#### E. PROJECT LISTING

Projects reviewed and considered by the 2025 VA/DC SFB are shown as enclosure one to these minutes.

#### F. PROJECT RECOMMENDATIONS

1. All projects shown on the enclosed VA/DC SFB project list were reviewed and recommended for approval. Project acquisition alternatives considered and basis for each rejection leading to the chosen option are provided in the "Project Remarks" column 3 of enclosure one to these minutes.

2. A statement explaining why the project was not recommended for joint construction is provided in the "Project Remarks" column 3 of enclosure one to these minutes.

3. Mr. Jonathan Cruz, USAR representative, stated the USAR is interested in property in the Winchester, VA area for a potential project.

4. Mr. Brian J. Silver, DCARNG representative, briefed the construction of a football stadium on DCARNG Armory property for the Washington Commanders NFL football team may have an impact on the projects presented to this year's VA/DC SFB.

## G. OTHER BUSINESS

VA/DC SFB responsibilities outlined in paragraph 2, Enclosure 3, DoD Instruction 1225.08, dated 10 May 2016, were reviewed, and discussed by the Board. The following issues were reviewed by the Board:

1. Identify vacant or underutilized facilities for possible reuse: No vacant or underutilized facilities were identified.
2. Identify available land for potential real property actions with other RCs: None identified.
3. Share initiatives across RCs within their respective State to improve facility efficiencies and readiness across all components: None identified.
4. Make recommendations to the Senior Engineer Steering Group (SESG) or DASD (RP&R) on any facility needs of the RCs of that State that have the potential to enhance readiness or to provide a significant return on investment: None identified.
5. Address any other RC installations matters of interest to the membership or the SESG: None identified.
6. Other items of interest. None identified.

## H. NEXT MEETING

Tentatively scheduled at the call of the Board Chair, at 1030 hours, EDT/0930 hours CDT, Thursday, 13 August 2026.

## I. ADJOURNMENT

There being no other business, Mr. Joseph C. Meynier, USMCR representative, moved the FY 2025 VA / DC State Facility Board Meeting be adjourned. Mr. Brian J. Silver, DCARNG representative, seconded the motion. The motion passed unanimously. The board adjourned at 1058 hours, EDT/ 0958 hours CDT, on 14 August 2025.

J. AUTHENTICATION

On behalf of the 2025 Virginia / District of Columbia State Facilities Board, I certify these meeting minutes to be accurate and correct.



R. Wilson Palmore  
Acting Chair, VA – DC State Facility Board

- 2. Encl
- VA/DC SFB Project List
- VA/DC SFB Primary and Alternate Members